



Healthy Communities Analyst Intern

Volunteer Position

Open Until Filled

DEPARTMENT: Public Works – Environmental Programs

LOCATION: Development Service Center

TERM OF ASSIGNMENT: May – September, 2010 (flexible)

HOURS PER WEEK: 15-20 hours per week

COMPENSATION: Volunteer

ABOUT THE DEPARTMENT

The Environmental Programs Division develops and implements a wide variety of environmental protection programs designed to promote the health of the community and the environment. With the City's adoption of the Environmental Agenda in 2007, the Division now implements several new programs designed to lessen the impact that Morgan Hill residents and businesses have on the local and global environment. These include programs to enhance air quality, conserve energy, reduce the community's carbon footprint and make greener purchases.

EXAMPLES OF DUTIES

- Conduct research and a literature review on programs and activities other communities are employing to encourage the development of a healthier citizenry while evaluating both traditional health-related activities and tangential connections relating to the environment
- Apply research results to the specific attributes and resources of the Morgan Hill community
- Prepare detailed recommendations on the steps the City could take to encourage a healthier citizenry
- If time allows, the intern will begin implementation of the recommendations. The goal of this internship experience is to provide detailed recommendations that City staff and the Council can use to assist in implementing the City's Environmental Agenda.

QUALIFICATIONS

- Related undergraduate coursework preferred
- The ideal candidate will have familiarity with modern research methods, the ability to analyze opportunities and constraints, and the aptitude to prepare written materials at a near-professional level
- Successful completion of a Department of Justice criminal records history check and reference check required prior to hire

APPLICATION PROCESS

Submit Application, Resume, and Cover Letter to:

City of Morgan Hill
Human Resources Office
17555 Peak Avenue
Morgan Hill, CA 95037

WORKFORCE DIVERSITY

The City of Morgan Hill supports work force diversity. Women, minorities and individuals with disabilities are encouraged to apply.